**Ready to Assemble Work Order Instruction/Request For Quote (RFQ)**

|  |  |
| --- | --- |
| **Company Name:**  | **Representative Name:**  |
| **Company Address:**  | **Email Address:**  |
| **Phone Number:**  | **Cell Phone Number:**  |
| **Project Name:** | **Project Address:**  |

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| --- | --- |
| 1. **Cutting List/Elevation attached to form**
	1. **# of wood sheets: \_\_\_\_\_\_**
	2. **sheet size**
* **4’ x 8’**
* **5’ x 10’**
 | 1. **Do not have cutting list/elevation, RTI will create**
	1. **provide floor plan sketch with measures and cabinet sizes**
	2. **please indicate if total project**
* **less than 20 linear feet**
* **more than 20 linear feet**
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| **3. Nesting programing** RTI office only **\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_ Hours** |  |
| **4. Machinery time** (Number of wood sheets CNC cutting list) RTI office only  |  |
| **5. Edge banding** (Number of linear feet of edge banding work)  |  |
| **6. Slab Doors:**

|  |  |  |  |
| --- | --- | --- | --- |
| **Quantity** | **Width** | **Height** | **Hinge Location (Left, Right, Drawer Front)** |
|  |  |  |  |
|  |  |  |  |

**Boring (Yes/No): \_\_\_\_\_\_\_\_\_\_*** **Pre-Bore (3 Holes Pattern, 3” from top and bottom)**
* **Standard (Hinge specifications required): \_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_**
* **Bore patterns - for RTI office use only**
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| **7. lead time for all work orders is 5 business days check this box** * Check this box if you would like to expedite this order (complete in 3 business days)
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**Please submit this form one of the following ways: Email the completed form to** **info@rti-cabinets.com** **OR Call (310) 554-4057**